REGISTRATION POLICY

Registrations should be made using the online registration form. Alternatively, you may send a completed registration form (PDF) to the Technical Secretariat with proof of payment by bank transfer or credit card authorization.

PERSONAL INFORMATION

(*)First name _____ (*)Last name _____ Passport/RUT/ID _____

(*) Postal address _____ (*)Post Code _____ (*) City _____

(*) Country _____ (*) Phone number _____ (*) E-mail _____

If you have special dietary needs (vegetarian, celiac, etc.) please write it down here: _____

REGISTRATION FEES

Registration fee	Early Bird Until July, 7th 2026	Regular bird From July, 8th 2026	
☐ IEEE MEMBER	500€	620€	• All fees are in euro (€) and 21% VAT included • **Registration fee includes:** Access to scientific sessions, coffee breaks, Congress documentation and Certificate of Attendance.
☐ NON-MEMBER	610€	730€	
☐ STUDENT MEMBER	300€	420€	
☐ STUDENT NON-MEMBER	410€	530€	
☐ LIFE MEMBER	300€	390€	

*Registration to the congress is required.

PROCEDURES

Registrations should be completed through the Congress website.

Alternatively, you may submit a completed registration form with a bank transfer receipt or credit card authorization form to the Technical Secretariat. Registration forms can be downloaded from the Registration section of the website.

To request an invoice, please specify in the comments section of the registration form provide the following billing information: CLIENT NAME, ID / TAX ID and address.

Once you are registered, you can access your personal area with the username and password information you will have received in your email and check the services you have purchased. If you do not remember your login information you can request it at registrations@cog2026.org

CANCELLATION POLICY

All cancellations must be requested in writing by sending an email to the following address, specifying the registration to be cancelled:

- Cancellations received before June 23, 2026: The registration fee will be reimbursed, discounting 25% for administrative expenses.
- Cancellations received after June 24, 2026: registration fee will not be reimbursed resulting in 100% loss of the registration fee.
- The name of the person registering may be changed until July, 28 2026. After that date, no changes will be allowed and registrations will not be transferable.

METHOD OF PAYMENT

It is essential that you send a copy of the transfer receipt indicating the name of the event.

☐ **Transfers from abroad to the account:**
Bank: SANTANDER
Account holder: Fase 20 S.L.
IBAN: ES12 0075 0903 1906 0007 8762
BIC/SWIFT: BSCHESMMXXX

☐ By **credit card**:
Select this payment option in the registration process. The system will redirect you to the payment gateway of the corresponding banking entity.
Note: The delegate is responsible for any bank/foreign exchange charges arising from these transactions.

NOTE: Transfer/Currency exchange costs which may come up from these transactions must be covered by the delegate.

Date: ___ / ___ / _____ Signature _____

☐ By checking this box, I consent to the processing of my data for the sending of information about this, and other events organized by FASE 20 S.L, as described in this document. By signing this document, I declare that I have been informed accordingly in regard to the processing of my data. In accordance with the provisions of the European Data Protection Regulation 2016/679, we inform you that the data and information you provide us through this means will be treated by FASE 20 S.L. with TAX ID B-18093591 and official address in C/ Narváez, 15, 1º Izda. 28009, Madrid, for the purpose of making effective the registration and reservation of accommodation, and to receive information of various kinds at the email address you have given usm related to the acts to be carried out during the Congress to which you have requested to be registered in. The data provided will be kept as long as its original owner does not request its cessation and will not be transferred to third parties, except in cases where there is a legal obligation. You have the right to access your personal data, request to correct inaccurate data, or request its deletion when the data is no longer necessary for the purposes that were collected, as well as any rights recognized in the GDPR 2016/679, by contacting the following email address: rgpd@fase20.es You may find more information on data protection policy on our web: